

# HIT Team Meeting

**April 14, 2005**  
**State Lands Commission Building**  
**750 Alfred Nobel Drive, Suite 201**  
**Hercules, CA 94547**  
**(510) 741-4950**

Meeting called by:  
MJH

Facilitator:  
Melissa Hagen

## Attendees:

BAAQMD, Jack Bean, Supervising Air Quality Inspector  
BAAQMD, Mike Racette, Supervising Air Quality Inspector  
Cal/OSHA, Clyde Trombetta, Associate Engineer  
Cal/OSHA, Michael Miller, Associate Engineer  
California Highway Patrol, Officer John Falat  
Contra Costa Health Services, Melissa Hagen, HIT Team Chair  
Contra Costa Health Services, Neal Price, HIT Team Co-Chair  
Contra Costa Health Services, Randy Sawyer, Haz Mat Programs Director  
Contra Costa County OES, Mike Marchiano, Emergency Planning Coordinator  
Contra Costa County Sheriff, Eric Imhof  
FIRE – Richmond, Ronald Y. Wiley, Deputy Fire Marshall  
Shell Oil, Todd Long, Emergency Response Coordinator  
State Lands Commission, Chris Beckwith, Marine Safety Specialist  
State Lands Commission, Bob Chedsey, Marine Safety Specialist  
US EPA, Janet Yocum, Federal OnScene Coordinator  
US REP George Miller's Office, Kathy Hoffman

## Agenda

Welcome and Opening Remarks	Melissa J. Hagen	10
Introductions	All	20
Guest Speaker Presentation:	Shell Oil, Mr. Todd Long	40
Petro-Chemical Mutual Aid Organization (PMAO)	Emergency Response Coordinator Chair, Petro-Chemical Mutual Aid Organization (PMAO)	
Roundtable Discussion/Information Sharing	All	40
Adjournment to June 9, 2005	Melissa	10

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## Agenda

**Welcome and Opening Remarks**                      **Melissa J. Hagen**                      **10**

Discussion: Melissa Hagen, Hazardous Materials Specialist with CCHS HazMat Program is the HIT Team Chair. Neal Price, CCHS is currently the HIT Team Co-Chair.

Please continue to provide Ms. Hagen or Mr. Price guest speaker/topic ideas. Melissa / Neal (925) 646-2286.

Conclusions: Informational Item only – no action needed.

Action items: Informational Item only – no action needed.

Person responsible:

Deadline:

<b>Introductions</b>	<b>All</b>	<b>20</b>
<p>Discussion: All members and guests present introduced themselves. Please note, RSVPs for the HIT Team Meeting are appreciate, use e-mail <a href="mailto:MHagen@hsd.co.contra-costa.ca.us">MHagen@hsd.co.contra-costa.ca.us</a> or voicemail: (925) 646-2286. Alternates representing your agency are also appreciated.</p>		
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<p>Conclusions: Informational Item</p>		
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<p>Action items: Informational Item only – no action needed</p>	<p>Person responsible:</p>	<p>Deadline:</p>
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<p><b>Guest Speaker Presentation:</b> Petro-Chemical Mutual Aid Organization (PMAO)</p>	<p>Mr. Todd Long, Emergency Response Coordinator Shell Oil Company Chair, Petro-Chemical Mutual Aid Organization (PMAO)</p>	<p><b>40</b></p>
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<p>Discussion: Mr. Todd Long, Emergency Response Coordinator with Shell Oil Company. Mr. Long is the current Chair for the Bay Area’s Petro-Chemical Mutual Aid Organization or “PMAO”. Mr. Long gave the group an overview of the purpose and capabilities PMAO. The presentation will be posted on the HIT Team’s website shortly. (<a href="http://cchealth.org/groups/hazmat/interagency_task_force.php">http://cchealth.org/groups/hazmat/interagency_task_force.php</a> ).</p>		
<p>The Petro-chemical Mutual Aid Organization (PMAO):</p>		
<ul style="list-style-type: none"> <li>• Discusses ER/Safety incidents and near misses</li> <li>• Studies and implements best practices re: fire protection and prevention, and hazardous material spill/release prevention</li> <li>• Evaluates emergency response equipment and supplies</li> <li>• Sponsors and conducts emergency response training as it relates to fire and hazardous material incidents, rescue and EMS</li> <li>• Self-audits PMAO functions and monthly emergency response equipment drills to validate the minimum standards are met</li> <li>• Develops standard implementation practices for new regulations as they relate to emergency response</li> <li>• Reviews incidents and shares lessons learned</li> <li>• Provides emergency response mutual aid to non-PMAO Action Teams</li> </ul>		
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<p>Conclusions: Thank you Todd Long for the informative and interesting presentation. Good discussion.</p>		
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<p>Action items: For more PMAO information visit their website at: <a href="http://www.cococaer.org/about_groups_pmao.html">http://www.cococaer.org/about_groups_pmao.html</a></p>	<p>Person responsible: N/a</p>	<p>Deadline: N/a</p>
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**Roundtable Discussion/Information Sharing**

**All**

**30**

Discussion:

CCHS HazMat - Inspections conducted within Contra Costa County's nearly 2,400 businesses from the beginning of 2005 include: 211 Underground Storage Tanks Sites: 116 Hazardous Material Business Plans and 130 Hazardous Waste Generators. Copies of March 2005 HMBP were mailed to individual fire departments, as required by AB2185, the week of April 18, 2005. To date there are approximately 176 HMBP non-filers on record. HazMat inspectors are focusing efforts here to obtain compliance.

A HW Generator Training CD (including a quiz) was put together by the Cal CUPA Forum and DTSC. CCHS has made a number of copies – contact Melissa Hagen (925) 646-2286 if you would like a set mailed to you.

Incident Response since February included two explosive devices in Martinez and Walnut Creek. CCHS worked with law enforcement, including WC Bomb Squad, in identifying unknown chemicals/haz cat.

OES – Coastal Region Haz Mat Transportation Conference was held April 5-7, 2005 in Concord. Attendance exceeded expectation. Good learning opportunity. Next conference will be in 2007.

OSHA – Dept of Labor currently conducting “dairy sweeps” for OSHA compliance. Kern Oil – Jan fatality. Shell pressure vessels and the VPP or voluntary protection program were discussed. Proposed regulatory changes to pipeline inspection guidelines were discussed (GISO, Title 8). The group was interested in understanding the extent of these changes and to make recommendations during the formal comment period which ends May 12, 2005. Consistency between agencies should be the goal here. Contact Clyde Trombetta of Cal/OSHA, Concord office for more information.

BAAQMD – Refinery incident. Smelting operations in east county. Burn-no burn decision model for fuel spills was discussed.

Rep G Miller Office - Discussed upcoming need for dredging bay near Pinole Shore. Planned dredging vs emergency dredging and the cost / benefit of each scenario. More information here in the next few weeks. Contact Ms. Hoffman for more information. Also it was reported that no more nuclear waste will be traveling through CoCoCounty, such as there was five years ago..

SLC – Customer Service Meeting April 13, 2005. Well attended. Excellent discussion and presentation on pipeline spills by OSPR's Carlton Moore.

New building and maintenance standards for wharfs to be in building code this spring 2005. Most SF Bay facilities are OK. Some require upgrade. Contact Chris Beckwith with SLC for more information.

CHP – Officers are continuing haz mat training for the next several weeks in Napa, CA. Goal is to train all CHP to level C

Fed EPA – New representative to the HIT Team (replacing Mr Bob Mandel) Ms. Janet Yocum, On Scene Coordinator, Emergency Response Section. Ms Yocum discussed a number of interesting items including the updates to the National Response Plan, pipeline safety incident management team, DOT Regulations, FEMA's website, radiological emergency response and the State of California's “Golden Guardian Drill”.

Ms Yocum is out of the SF office and extended an invitation to the HIT Team to tour the SF Emergency Response Facility. An alternative option might be the Richmond facility. Melissa Hagen will coordinate and share with the HIT Team in May 2005.

Conclusions: Informational Items. Good discussion session. Thank you all.

Action items:

CCHS-HazMat Melissa Hagen to contact Fed EPA Janet Yocum to arrange tour of EPA Emergency Response Facility in either SF or Richmond

Person responsible:

MJH to announce tour date meeting

May 2005

**Adjournment to June 9, 2005****Melissa****10**

Discussion: Next meeting scheduled for June 9, 2005. SLC conference room. Guest Speaker: (Tentative) Ernie Sirotek with Union Pacific to discuss Railroad Transportation Safety.

Our thoughts were to have “industry” attend HIT Team Meetings for a formal presentation, Q&A session. Then, after their departure, our group could continue the roundtable discussion. Any comments - please let Ms Hagen know. (925) 646-2286.

Conclusions: Informational Item

Action items: Informational Item only – no action needed.

Person responsible:

Deadline:

Send out next agenda for June 9, 2005 10:00AM – 12:00PM Meeting

MJH

6/1/05